

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
FINANCE COMMITTEE MEETING MINUTES HELD VIA  
MICROSOFT TEAMS**

**Thursday, March 5, 2026**

**Committee Members Present via Teams**

David Alvarez

Anthony Koffman

Lisa Shippy-Gonzalez, Chair

**Others Present via Teams**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas

Kristina Jalazo, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas

Zakiya Waller, Senior Accountant, Area Agency on Aging of Paco-Pinellas

Melissa Lawrence, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

Marcus Hopkins, Portfolio Manager, Regions Asset Management

Darren Morton, Philanthropic Solutions Advisor, Regions Asset Management

Duggan Cooley, Chief Executive Officer, Pinellas Community Foundation

**Agenda Item #1 - Call to Order**

The Agency on Aging of Pasco Pinellas, Inc. Finance Committee Meeting was held on Thursday, March 5, 2026 via Microsoft Teams. Chair Ms. Lisa Shippy-Gonzalez called the meeting to order at 9:30 a.m.

**Agenda Item #2 - Public Meeting Notice**

Ms. Ann Marie Winter announced the meeting was publicly noticed.

**Agenda Item #3 - Roll Call**

Ms. Ann Marie Winter called the roll. A quorum of committee members was present.

**Agenda Item #4 - Approval of Minutes**

Chair Ms. Lisa Shippy-Gonzalez presented the last meeting minutes of the February 12th, 2026 meeting and asked if there were any questions or comments. There were none. Mr. David Alvarez made a motion to approve the February 12, 2026 Finance Committee meeting minutes. Mr. Anthony Koffman seconded. None opposed, motion carried.

**Agenda Item #5 - Addendum Item(s) or any other Item(s) Requiring Board Discussion**

None.

#### **Agenda Item#6 - PCF Presentation**

Marcus Hopkins and Darren Morton, Regions Asset Management, Duggan Cooley, CEO Pinellas Community Foundation presented AAAPP's investment portfolio at Regions Bank as of December 31, 2025. Discussion was held among Committee Members. David Alvarez made a motion to not make any changes to the current investment strategy with PCF and requested a combined UBS/PCF Investment portfolio analysis to be presented at the next finance committee meeting on April 9, 2026. Mr. Anthony Koffman seconded. None opposed, motion carried.

#### **Agenda Item #7 – AAAPP Unaudited Statement of Financial Position**

Kristina Jalazo, Chief Financial Officer reviewed the Unaudited Statement of Financial Position Year to Date January 31, 2026. Mr. David Alvarez made a motion to approve taking the Unaudited Statement of Financial Position to the Board of Directors for approval. Mr. Anthony Koffman seconded the motion. None opposed, motion carried.

#### **Agenda Item #8 – AAAPP Unaudited Statement of Revenue and Expense Budget vs Actual**

Kristina Jalazo, Chief Financial Officer, reviewed the Unaudited Statement of Revenue and Expense Budget vs Actual for the period ended January 31, 2026. Mr. David Alvarez made a motion to approve taking the Unaudited Statement of Revenue and Expense Budget vs Actual to the Board of Directors for approval. Mr. Anthony Koffman seconded the motion. None opposed, motion carried.

#### **Agenda Item #9 – AAAPP Unaudited Statement of Activities and Change in Net Assets**

Kristina Jalazo, Chief Financial Officer, reviewed the Unaudited Statement of Activities and Change in Net Assets year to date for the period ending January 31, 2026. Mr. David Alvarez made the motion to approve taking the Unaudited Statement of Activities and Change in Net Assets to the Board of Directors for approval. Mr. Anthony Koffman seconded the motion. None opposed, motion carried.

#### **Agenda Item #10 – Surplus/(Deficit) Reports**

Ann Marie Winter, Executive Director reviewed the Surplus/(Deficit) Report for Planning and Service Area (PSA) 5 Year-to-Date January 31, 2026. Mr. David Alvarez made a motion to approve taking the Surplus/(Deficit) Report to the Board of Directors for approval. Mr. Anthony Koffman seconded the motion. None opposed, motion carried.

#### **Agenda Item #11 – Items for Discussion**

None.

#### **Agenda Item #12 – Chairman's Report**

None.

**Agenda Item #13— Executive Director's Report**

Ms. Ann Marie Winter shared that the Florida legislature was in session and that there were differences in the overall House and Senate budgets that may impact General Revenue funding for senior services. She further shared that the EHEAP program is slated to be moved away from the Department of Elder Affairs budget and to the Department of Commerce. If enacted, as of July 1, 2026, this would be a reduction of \$503,000 in the AAAPP budget. Ms. Winter met with the Pinellas Opportunity Council and Pasco County Human Services, PSA 5's 2 EHEAP providers, to explain the situation. There is a possibility that the Department of Commerce may contract directly with the AAAs in which case the AAAs would have to go out for procurement of the EHEAP service. Ms. Winter is monitoring the situation very closely.

**Agenda Item #14 - Committee Member's Comments**

None

**Agenda Item #15 - Adjourn**

There being no other items for discussion, Chair Ms. Lisa Shippy- Gonzales asked for a motion for the meeting to adjourn. Mr. David Alvarez motioned to adjourn. The meeting adjourned at 10:30 a.m.

Respectfully submitted,

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Melissa Lawrence  
Executive Assistant

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Lisa Shippy-Gonzalez, Chair  
Date:

